

## 187 + 11 Day Employee Work Calendar (August Start)

| <b>Total Days: 198</b>            |                       |                        |           |                 |   |
|-----------------------------------|-----------------------|------------------------|-----------|-----------------|---|
| <b>Start Date: August 1, 2024</b> |                       |                        |           |                 |   |
| <b>End Date: June 9, 2025</b>     |                       |                        |           |                 |   |
| Complete Work Schedule            |                       |                        |           |                 |   |
| Month                             | Sched. # of work days | Unpaid Holidays        |           | Additional Days |   |
|                                   |                       | Dates                  | #         | Dates           | # |
| Aug                               | 22                    |                        | 0         |                 |   |
| Sep                               | 20                    | 2                      | 1         |                 |   |
| Oct                               | 22                    | 14                     | 1         |                 |   |
| Nov                               | 16                    | 25-29                  | 5         |                 |   |
| Dec                               | 15                    | 23-27, 30-31           | 7         |                 |   |
| Jan                               | 19                    | 1-3, 20                | 4         |                 |   |
| Feb                               | 20                    |                        | 0         |                 |   |
| Mar                               | 16                    | 17-21                  | 5         |                 |   |
| Apr                               | 21                    | 18                     | 1         |                 |   |
| May                               | 21                    |                        | 0         |                 |   |
| June                              | 6                     |                        | 0         |                 |   |
| July                              | 0                     |                        | 0         |                 |   |
| <b>Total</b>                      | <b>198</b>            | <b>Unpaid holidays</b> | <b>24</b> |                 |   |

| August 2024 (22) |    |    |    |    |    |    |
|------------------|----|----|----|----|----|----|
| S                | M  | T  | W  | T  | F  | S  |
|                  |    |    |    | 1  | 2  | 3  |
| 4                | 5  | 6  | 7  | 8  | 9  | 10 |
| 11               | 12 | 13 | 14 | 15 | 16 | 17 |
| 18               | 19 | 20 | 21 | 22 | 23 | 24 |
| 25               | 26 | 27 | 28 | 29 | 30 | 31 |

| September 2024 (20) |    |    |    |    |    |    |
|---------------------|----|----|----|----|----|----|
| S                   | M  | T  | W  | T  | F  | S  |
| 1                   | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                   | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                  | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                  | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                  | 30 |    |    |    |    |    |

| October 2024 (22) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| S                 | M  | T  | W  | T  | F  | S  |
|                   |    | 1  | 2  | 3  | 4  | 5  |
| 6                 | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                | 28 | 29 | 30 | 31 |    |    |

| November 2024 (16) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| S                  | M  | T  | W  | T  | F  | S  |
|                    |    |    |    |    | 1  | 2  |
| 3                  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10                 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17                 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24                 | 25 | 26 | 27 | 28 | 29 | 30 |

| December 2024 (15) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| S                  | M  | T  | W  | T  | F  | S  |
| 1                  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                 | 30 | 31 |    |    |    |    |

| January 2025 (19) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| S                 | M  | T  | W  | T  | F  | S  |
|                   |    |    | 1  | 2  | 3  | 4  |
| 5                 | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                | 27 | 28 | 29 | 30 | 31 |    |

| February 2025 (20) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| S                  | M  | T  | W  | T  | F  | S  |
|                    |    |    |    |    |    | 1  |
| 2                  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9                  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16                 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23                 | 24 | 25 | 26 | 27 | 28 |    |

| March 2025 (16) |    |    |    |    |    |    |
|-----------------|----|----|----|----|----|----|
| S               | M  | T  | W  | T  | F  | S  |
|                 |    |    |    |    |    | 1  |
| 2               | 3  | 4  | 5  | 6  | 7  | 8  |
| 9               | 10 | 11 | 12 | 13 | 14 | 15 |
| 16              | 17 | 18 | 19 | 20 | 21 | 22 |
| 23              | 24 | 25 | 26 | 27 | 28 | 29 |
| 30              | 31 |    |    |    |    |    |

| April 2025 (21) |    |    |    |    |    |    |
|-----------------|----|----|----|----|----|----|
| S               | M  | T  | W  | T  | F  | S  |
|                 |    | 1  | 2  | 3  | 4  | 5  |
| 6               | 7  | 8  | 9  | 10 | 11 | 12 |
| 13              | 14 | 15 | 16 | 17 | 18 | 19 |
| 20              | 21 | 22 | 23 | 24 | 25 | 26 |
| 27              | 28 | 29 | 30 |    |    |    |

| May 2025 (21) |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 | 31 |

| June 2025 (6) |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| July 2025 (0) |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 | 31 |    |    |

Blacked out dates are non-work days.  
 June 2-5 2025 will count as 10-hour days.  
 June 9, 2025 will count as an 8-hour day.

*Leave Proration: If an employee separates from employment with the district before his or last duty day of the year, or begins employment after the first duty day, state personal leave, local leave, and non-contract days will be prorated based on the actual time employed.*

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Campus/Department

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date